

# Moeller Writing Center Consultation Form



Writer  
Name:

Tutor  
Name:

Assignment:

**Tutor:** Please complete this form as you work with the students from your assigned mentor groups. Be sure to save these files to your computer and to print them for your binder. After the tutorial is complete and the student has signed this sheet, please email it to the student, his teacher, and Mr. Eble.

**Writer:** Your tutor will email this form to you; please use it to revise your writing.

**Teacher:** Please see the comments below as evidence that your student worked with a senior consultant or an English teacher.

**Pre-Tutorial:** In the space below, list the writer's goals for the tutorial.

**Other Areas of Focus:** On what other areas besides the writer's goals did you focus for this assignment? Please circle and/or write in the space for "Other"

Thesis / Support

Organization

Paragraph Structure

Transitions

Punctuation

Grammar

Mechanics

Spelling

Introduction

Conclusion

Other: (Write in space  
to the right)

**Commendations / Recommendations:** Explain areas in which the writer succeeds, as well as specific suggestions for how the writer can revise his work.

Please sign in the space below with a stylus.

Writer Signature

Tutor Signature

Date